



Overview for Prospective Elora Centre for the Arts Board Members:

The Elora Centre for the Arts, a charitable organization, fosters creativity, artistic expression, and the belief that a vibrant arts centre is integral to the health of our community.

The Centre is governed by a volunteer Board of Directors, with day-to-day operations managed by a full time Executive Director and several part time staff.

The Board is both a governance and a working board; i.e., it ensures the Centre is managed according to its charter, sets strategic direction, approves policy and the Centre's finances, oversees implementation of plans, and as required, assists in carrying out operating functions. Directors must always act in good faith and in the Centre's best interest, including maintaining confidentiality and avoiding conflicts of interest.

Directors are chosen by the Board and formally elected/ re-elected at the Centre's Annual General Meeting (November). Board members may serve a maximum of six consecutive years. The Board generally meets once per month with additional ad hoc meetings held as required.

The Board is most effective when members bring a variety of skill sets to the table. The following list, while not exhaustive, reflects the types of skills and experience that the Board seeks in potential new members.

- Financial planning and management (required for Treasurer, preferred for Chair)
- Governance and/ or previous Board experience, ideally with the non-profit/ charitable sector (preferred for Secretary position)
- Planning and Administration (preferred for Chair)
- Business management (preferred for Chair/ Treasurer)
- Community development
- Program and event planning
- Communications, public relations, promotion and marketing
- Real estate transactions
- Fundraising and/ or grant writing
- Education
- Entrepreneurship
- Construction and/ or Project Management
- Active engagement in the Arts Community (e.g., painter, photographer, musician, etc.)